



## Group Reservation Policies and Requirements:

Please review the guidelines listed below pertaining to group reservations and field trips.

### General Group Requirements

In order to qualify for group rates, there must be at least 15 paying participants and one payment must be submitted for the entire group. MOSI memberships and special passes do not apply to group rates.

Dates are subject to availability. Group reservations must be made at least 2 weeks in advance.

### Chaperone Requirements and Responsibilities

Chaperones must be 18 years or older. MOSI requires the following chaperone ratios

Preschool:	1 adult per 5 students
Elementary/Middle:	1 adult per 10 students
High School:	1 adult per 15 students

\*Special needs groups - adult to student ratio as needed by group

All required chaperones receive free admission to MOSI and any scheduled Educational Programs. Adults accompanying the group beyond the required number of chaperones will be charged the same per person cost as the students.

***Chaperones and adults are responsible for the behavior of the group and are required to supervise and stay with their students at all times while visiting MOSI.***

All members of the group must be accounted for on the reservation. Any guests that pay separately will be charged full general admission rates and will not be permitted to participate in any programs the group has reserved.

### Payment

The balance of the reservation is due upon arrival at MOSI. If the organization is unable to submit payment on or before the day of the visit, the group must arrange to bring a Purchase Order or notify MOSI in advance to see if a payment arrangement can be approved.

Payment can be made via card, cash or check at the Box Office upon arrival. Payment may be made in advance via card or check. To pay via card, contact the Reservations Department at (813) 987-6000 between the hours of 10am and 5pm.

Checks should be made out to "MOSI, Inc." and mailed to:

ATTN Reservations  
Museum of Science and Industry  
4801 East Fowler Avenue  
Tampa, FL 33617

### Cancellation

Cancellations must be submitted in writing to [Reservations@mosi.org](mailto:Reservations@mosi.org).

No-shows and cancellations made within two weeks of the reserved date will result in a cancellation fee of \$50.00.